



BOARD OF DIRECTORS' MEETING MINUTES
Wednesday, October 18, 2023

MEMBERS PRESENT:

LOIS LANDGRAF, Chair
PATRICK DAVIS, Vice Chair
JESSIE MARTINEZ, Treasurer
LAURIE HUISINGH, Secretary
HEIDI BRANDON
SARAH BRITTAIN JACK
TRACI MARQUES
GEORGE MENTZ
SHARON THOMPSON
AMY YUTZY

MEMBERS ABSENT:

BERNARD BYERS
RAQUEL DOMINGUEZ
DAVE PAUL

STAFF PRESENT:

KATHERINE ANSPACH, Coordinator
COLLEEN BATCHELOR, CEO
SARAH BERTOLINO, Coordinator
MEGAN CAZIER, Coordinator, Ongoing
TINA CHAVEZ, Prior Authorization Coordinator
CORY ANDERSON, Service Coordinator, SEP
TAMARA ENGRAM, Executive Assistant
DORA FERNANDEZ, IT Project Manager
LORI GANZ, Clinical Services Director
BRANDI GRIFFITHS, Service Coordination Manager
GEORGE HILL, Coordinator
HEATHER KINCART-GUTIERREZ, Coordinator, Ongoing
TAMIE KNERR, Controller
RYAN KUYPER, Learning and Staff Development Director
KELLY LYNG, Development Director
SKYLER MARTIN, Coordinator
BRANDON MILLER, Service Coordinator, SEP

CALLIE MURPHY, State General Funds Manager
AMANDA REED, Early Intervention Director
KAREN RICE, Early Intervention Billing Manager
STEPHANIE SAMORA, Contracts and Grants Manager
JENNIFER SLAUGHTER, Service Coordinator
RENAE SMITH, Coordinator
GINGER STRINGER, Physician & Community Outreach Specialist
CHERI ULMER, Program Support Manager
KAREY URBANSKI, Human Resources Director
NANCY VIGIL, Navigation and Quality Director
JULIE WHITE, Marketing and Communications Manager
HEATHER WHITWORTH, CFO

GUESTS:

ED BOWDITCH, Bowditch & Cassell Public Affairs
BRIDGET KIRBY, Community Intersections
DEB MAHAN, The Gazette Charities, Empty Stocking Fund
JENNIFER STREHLOW, Operations Director, 6385 Corporate Drive LLC
and New Altitude
TAMARA TRUJILLO, Goodwill Services of Southern Colorado
DANIELA (last name unknown)
719.291.1147 (not identified)

I. CALL MEETING TO ORDER

The regular meeting was called to order at 7:33 am by Chair Lois Landgraf.

II. PUBLIC COMMENTS

None.

III. STRATEGIC FOCUS-Legislative Influences – Ed Bowditch, Bowditch & Cassell Public Affairs

Ed Bowditch, Bowditch & Cassell Public Affairs shared information from the Quarterly Revenue Estimates published on September 20, 2023.

The group discussed the upcoming ballot initiatives and how they may have an impact on funding available for services for people with disabilities as well as the general population of Colorado. Everyone was encouraged to study the ballot initiatives closely before voting.

State funding for people with disabilities will most likely be focused on reducing the Wait List for Services (except for Comprehensive Waivers), increasing provider rates for Case Management Agencies (CMAs) and Provider Approved Service Agencies (PASAs). Early Intervention (EI) services are also being focused on workforce retention across the state.

Discussion was held on the best way to educate the newer members of the Joint Budget Committee as well as newer members of our delegation. It was felt a short email to those members would most likely be best with information on issues and the need for funding. A follow-up email as the budget finalization work approaches then would be ideal.

A date for TRE's Day at the Capitol will be finalized shortly. This will be scheduled in late January or early February.

The group briefly discussed the funding challenges caused by the roll-out of the new Care and Case Management (CCM) system and the end to the Public Health Emergency which is leading to many people experiencing breaks in their Medicaid coverage. The issues around this change are threatening the services of people with disabilities due to CMAs and PASAs not being paid for services provided.

The handout from Bowditch & Cassell Public Affairs is incorporated in these minutes by reference and can be found in the October 18, 2023 Board records.

IV. EMPTY STOCKING FUND PRESENTATION

Deb Mahan, The Gazette Charities, Empty Stocking Fund presented information on the upcoming Empty Stocking Fund's (ESF) campaign. The campaign is celebrating its 40th anniversary.

The continuing benefits of being a member of the ESF's family are that all expenses for the campaign are underwritten; matching support is available, and the grant monies can be used where needed (no restrictions).

The Opening Reception for the campaign is Thursday, November 16, 2023, 5:30-7:00 pm. Kelly Lyng, Development Director will send information on registering for this exciting event along with additional information on the ESF campaign. Please keep watch for information on the fun and exciting events coming up.

TRE's allocation for this year remains at 5.25%.

V. CONSENT AGENDA

A MOTION WAS MADE BY HEIDI BRANDON, SECONDED BY JESSIE MARTINEZ TO ACCEPT AND APPROVE THE ITEMS PRESENTED ON THE CONSENT AGENDA (TRE Board of Directors' Meeting Minutes dated September 20, 2023, TRE BOD's Legislative Town Hall Planning Committee Meeting Minutes dated September 11 and October 2, 2023, and Development Committee Meeting Minutes and Updates dated October 6, 2023). *Motion unanimously approved.*

VI. BOARD COMMITTEE REPORTS

a. Finance and Investment Committee (FIC)
401k Plan – Jessie Martinez, Treasurer reported. Representatives from Springs Wealth Group provided information on actions that could be taken to improve oversight and

hopefully benefit TRE's current 401k Plan. The first recommendation is to form an Investment Committee specifically for the 401k Plan.

After discussion, the FIC agreed to recommend that a 401k Investment Committee be formed and given the responsibility of oversight of the plan.

If approved by the full Board of Directors, a subcommittee of the FIC will work on appointing members from the Board and Executive Team to serve on the Committee and develop the policy/procedures for the 401k specific Investment Committee with guidance from Springs Wealth Group.

Financial Statements, September 2023 – Reports for the month of September 2023 showed a loss of approximately \$884,000. The main reasons for this high loss are breaks in eligibility with the end of the Public Health Emergency (PHE) and implementation of a new case management and billing system at the State level that is experiencing many issues. Efforts are underway to advocate with HCPF on potential resolution to the billing challenges.

Deferred Revenue – With the start of the Case Management Agency (CMA) contract on November 1, 2023, TRE awaits confirmation from the State on the Single-Entry Point (SEP) deferred revenue payback.

Early Intervention Services' Contract Amendment – The contract amendment has not yet been received which impacts full billing for services since the start of this fiscal year. It is believed that TRE will be able to retro bill for services but in the meantime, revenue is less than anticipated.

THE FINANCE AND INVESTMENT COMMITTEE RECOMMENDS THE APPROVAL OF THE SEPTEMBER 2023 FINANCIAL REPORTS FOR THE RESOURCE EXCHANGE. *Motion unanimously approved.*

b. Development Committee

Kelly Lyng, Development Director and Patrick Davis, Committee Chair shared information from the Committee meeting and other activities in the Development Department.

- Celebrated the great article in the North magazine and the finalization of the building lease with Learning Rx.
- TRE's Gratitude Event is scheduled for November 2, 2023, 5:30-7:00 pm at TRE. Please RSVP through the website link.
 - TRE's Board of Directors were challenged to invite ten of their friends /colleagues to attend the event to learn more about TRE.
- Capital Campaign application has been submitted. Letters of Support can be submitted through November. A decision should be received in December 2023.

c. Executive Committee

Chair Landgraff reported. Most items of discussion will be covered by Colleen Batchelor, CEO.

VII. CHIEF EXECUTIVE OFFICER'S REPORT

Case Management Agency (CMA) Contract and Care and Case Management (CCM) System Implementation – Brandi Griffiths, Service Coordination Manager shared more specific information on the challenges for many agencies across the State due to the end of the PHE and implementation of the new system at the same time. All staff and agencies continue to work together to ensure that people with disabilities are not adversely affected by the challenges being experienced by these changes.

CMA Designated Service Agency (DSA) 12 (Pueblo County) – While TRE has not been officially notified of the award of the Pueblo County CMA Contract to begin March 1, 2024, work has begun to meet with and learn from the agencies in Pueblo County that currently provide case management services in that area.

A Pueblo Transition Team is being put together that will work on all details of the transition. This work will include identifying several members from Pueblo County that could be nominated to serve on TRE's Board of Directors.

TRE and Wipfli have begun the Database Project and will initiate a Change Management and Process Review and Improvement Project once formal notification of the award for Pueblo is announced. These will both contribute toward strategies to streamline processes. The Database Project will be funded through CMA Start Up Grants for both TRE's current service area and Pueblo. The Change Management and Process Review and Improvement Project will be funded with TA Funds from HCPF.

New Employee Introductions – Ryan Kuyper, Learning and Staff Development Director asked the group of new employees to introduce themselves. The group consisted of nine enthusiastic people filling vacancies in the Case Management program areas. Welcome to everyone!

VIII. NEW BUSINESS

Strategic Focus for November 2023 – Maximizing and Diversifying Revenue: 1) 6385 Corp Drive LLC and New Altitude Key Performance Indicators (KPI) Review; and 2) Capital Campaign.

IX. ONGOING BUSINESS

- a. 6385 Corporate Drive LLC (Building) and New Altitude Updates
 - Tenant finish for Learning Rx space will begin soon.
 - Continue to market for and maintain memberships in New Altitude.
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- Whispering Aspen is now using space in the New Altitude lobby to sell snacks and other wares (made by people with disabilities). Be sure to stop by when you are in the building.

b. 17th Annual Legislative Town Hall for People with Disabilities Recap

- It was a great event with lots of interaction between the panel members and those in the audience.
 - Approximately 100 people attended virtually and approximately 70 people attended in person.
 - All in attendance will be encouraged to continue building the relationships that were started during the Town Hall.

X. PUBLIC COMMENTS

None.

XI. SCHEDULE OF NEXT MEETING

The next Board of Director's meeting is scheduled for **Wednesday, November 15, 2023, at The Resource Exchange or via Zoom.** TRE BOD are encouraged to attend in person if possible.

XII. MOTION TO ADJOURN THE REGULAR SESSION

A MOTION WAS MADE BY PATRICK DAVIS, SECONDED BY SARAH BRITAIN JACK TO ADJOURN THE REGULAR SESSION OF THE BOARD OF DIRECTORS' MEETING. *Motion unanimously approved.*

The regular session of the meeting adjourned at 8:50 am.

THESE MEETING MINUTES WERE UNANIMOUSLY APPROVED AT THE NOVEMBER 15, 2023 TRE BOARD OF DIRECTORS' MEETING.

SUBMITTED BY:

Colleen Head Batchelor, CEO

RECORDED AND TRANSCRIBED BY:

Tamara Engram, Executive Assistant

APPROVED AS TO FORMAT:

Laurie Huisingh, Secretary
