



BOARD OF DIRECTORS' MEETING MINUTES
Wednesday, July 15, 2020

MEMBERS PRESENT (via Zoom unless noted)

DEENA HARTJE, Chair-in person
DIANE LOSCHEN, Vice Chair
DAN MIRER, Treasurer/Secretary
JULIA SAND de MELENDEZ
HEIDI BRANDON-in person
DAVE PAUL
SARAH BRITTAIN JACK-in person
JORDAN WIEMAR
CHRIS CIPOLETTI-in person
AMY YUTZY
LAURIE HUISINGH

MEMBERS ABSENT:

JUDITH LIGHT

STAFF PRESENT

COLLEEN HEAD-BATCHELOR-in person
HEATHER WHITWORTH-in person
ROB FRANC-in person
DON GRAY-in person
CAMILLE BLAKELY- in person
KIRSTI GAULT
DEMETRIA LOPEZ
BRYSTAL BARBER
BRANDI GRIFFITH
LORI GANZ
LAURA THOMAS
MEGAN ELLIS
SARAH NOLAN
STEPHANIE SAMORA
DANNI MEGYERI
DAVID JUROVICH
ELIZABETH ALBO
JACKIE WOODS
LAURIE RYAN
REBEKAH FALETTI

GUESTS (via Zoom unless noted)

TIM CUNNINGHAM, Cheyenne Village
STEVE STOCK, Cheyenne Village
TAMRA FRENCH, Discover Goodwill
INDY FRAZEE, The Independence Center

I. CALL MEETING TO ORDER – Deena Hartje, Chair

The meeting was called to order by Chair Deena Hartje at 7:35 am.

II. PUBLIC COMMENTS – 10 minutes

No public comments.

III. APPROVAL OF MINUTES – June 17, 2020

A motion was made by Chris Cipoletti, seconded by Heidi Brandon to approve the June 17, 2020 TRE Board of Directors' meeting minutes as presented. *Motion unanimously approved.*

IV. BOARD COMMITTEE REPORTS

a. Community Engagement Committee – Judith Light

Elizabeth Albo presented information on activities over the past month.

- For Fiscal Year 2020, the group met 84% of goal for philanthropic efforts.
- The Summer Virtual Art Show went well. Several pieces were sold.
- Possible upcoming events include a virtual Go Baby Go and a community event-barn dance at Pro Rodeo Hall of Fame.
- Laurie and Dan were welcomed to the Committee.

b. Finance and Investment Committee – Dan Mirer

Dan Mirer, Treasurer reported on current financial statements. Operating revenue for the month of June is approximately \$351,000, YTD at \$562,000. Please note these totals will change throughout the upcoming audits.

6385 Corporate Drive shows revenue of \$340,000, mainly due to depreciation.

The group expressed the need to continue to monitor accrued PTO.

Accounting Software - CFO Whitworth shared that she moved forward with upgrading Great Plains software from server-based to cloud-based. It was noted that this process was not completed according to current policy (this policy is currently under review).

A motion was made by Sarah Brittain Jack, seconded by Heidi Brandon to approve the expenditure of approximately \$18,000 for the upgrade and implementation of cloud-based Great Plains accounting software. *Motion unanimously approved.*

Bank Accounts – New Signatories – Heather Whitworth

A motion was made by Dave Paul, seconded by Heidi Brandon to remove Carolyn Wharton and add Dan Mirer as signatory to all banking accounts at Integrity Bank and Trust and Bank of San Juans. Other signatories remain the same. *Motion unanimously approved.*

c. Legislative Committee – Sarah Brittain Jack
Sarah Brittain Jack welcomed Dave Paul to the Committee.

Preliminary planning for the Legislative Town Hall is in process. A meeting has been scheduled with planning partners on July 20.

d. Nominating Committee – Sarah Brittain Jack
Ms. Jack shared that the Committee is in the process of evaluating all areas of expertise needed on the Board of Directors.

e. Mission Statement Committee - Chris Cipoletti
Chris Cipoletti shared that options have been distributed to stakeholders for feedback. This feedback is due no later than July 31.

Recommendation for new mission statement will be presented at the September 2020 Board of Directors' meeting.

f. Social Enterprise Committee – Chris Cipoletti
Mr. Cipoletti shared that work on the co-working space project has been briefly put on hold due to interest from several possible tenants and uncertainty of location in building for this space.

Nichole Guerra, Director of Research, will take over the research needs for this group with Camille Blakely's departure.

g. By Laws Work Group-
This group will begin the review of current by laws in early August.

h. Executive Committee – Deena Hartje
Chair Hartje stated that the topics would be covered in the CEO report and turned the floor over to Collen Head Batchelor.

V. CEO REPORT – Colleen Batchelor

6385 Corporate Dr LLC - Olive Real Estate continues to work on securing future tenants for the building.

COVID-19- Two additional staff have potentially tested positive. These staff have not been working from the physical office.

EI Colorado- had originally projected a partial return to face-to-face services on August 3. This is once again on hold.

TRE Transition- Colleen Batchelor, CEO shared that work continues on TRE's back to work plan once State restrictions are eased.

VI. NEW BUSINESS

No new business.

VII. OLD BUSINESS

a. Diversity, Inclusion and Equity Workgroup Updates

Diversity Work Group - CEO Batchelor updated the group on interviews with 4 possible facilitators for this work. Next step includes members of the work group interviewing 2 of the potential facilitators, selecting one to begin work on the Action Plan.

VIII. PUBLIC COMMENTS – 5 minutes

Brystal Karber thanked the Board of Directors for their actions to address any discrimination at TRE.

IX. SCHEDULE OF NEXT MEETING – August 19, 2020 @ 7:30 a.m.

The next regular meeting is scheduled for Wednesday, August 19, 2020 beginning at 7:30 am.

X. ADJOURN

The regular meeting of the Board of Directors adjourned at 8:25 am.

SUBMITTED BY:

Colleen Head Batchelor
Colleen Head Batchelor, Interim CEO

RECORDED AND TRANSCRIBED BY:

Tamara Engram
Tamara Engram, Executive Assistant

APPROVED AS TO FORMAT:

Deena Hartje
Deena Hartje, Chair