



**BOARD OF DIRECTORS' MEETING MINUTES**  
**Wednesday, May 18, 2011**

**MEMBERS PRESENT:**

MURRAY WEINER, President  
WILLIAM KURTZ, Vice President/Secretary  
HEIDI BRANDON  
WILLIAM COOL  
ISAAC DOWDELL  
LAUREN JERVIK  
STEVE RODEMER  
JOHN TIGHE (via teleconference)

**MEMBERS ABSENT:**

TRACY NARVET, Treasurer/Asst. Secretary  
JAY ENGELN  
TOM KERWIN  
TIMOTHY MASON  
HARRY SALZMAN  
GERRY SUNDERLAND

**STAFF PRESENT:**

ANITA BATTEIGER AYARE, Break Time and Family Support Coordinator  
MARGARET BOATMAN, Community Coordinator  
TIFFANY EDMONDS, FSSP Program Data Specialist  
TAMARA ENGRAM, Executive Assistant  
DAVID ERVIN, CEO/Executive Director  
DON GRAY, Facilities Manager  
TODD HANENBERG, Community Coordinator  
COLLEEN HEAD, Early Intervention Director  
LINDA HERTZ, Human Resources Director  
ALISON HOBBS, Family Support Coordinator  
MARGARET KAPLA, Case Management Specialist  
JENNIFER MALENKY, Development Director  
PENNY PASQUA, Family Support Coordinator  
HEATHER PRICE, Chief Financial Officer  
LAURA THOMAS, Case Management Director  
MARSHA UNRUH, Navigational Coordinator  
KRISTY WILBANKS, Programs Director

**I. CALL MEETING TO ORDER**

The meeting was called to order at 7:35 a.m. by President Murray Weiner.

**II. APPROVAL OF MEETING MINUTES – March 16, 2011 and April 20, 2011**

**A MOTION WAS MADE BY BILL KURTZ, SECONDED BY BILL COOL TO APPROVE THE MARCH 16, 2011 AND APRIL 20, 2011 MEETING MINUTES AS PRESENTED. Motion carried.**

**III. BOARD COMMITTEE REPORTS**

a. Development Committee

Bill Kurtz, Committee Chair, reminded the group of the event, Remember the Dream, on June 2, 2011, 6-8:00 p.m. at The Resource Exchange. The purpose of the event is to thank and re-engage last year's Building the Dream (BTD) table ambassadors and to inform possible new table ambassadors of our mission and purpose. All Board members are encouraged to attend and were asked to invite at least one person who may be interested in being a table ambassador at this year's BTD.

Building the Dream is the next event to put on your calendar - September 16, 2011 at The Broadmoor.

Jennifer Malenky, Development Director, distributed a potential sponsor listing and asked Directors to review and add to the listing. Ms. Malenky asked that Directors contact people that they know on the listing to introduce them to The Resource Exchange and its mission. Ms. Malenky and Mr. Ervin will follow-up with any potential sponsors.

We have secured two sponsors at the \$1000 level – Penrose-St. Francis Health Services and Memorial Health Systems.

Ms. Malenky and Kristy Wilbanks, Programs Director, then distributed draft information requested at last month's Board meeting. This listing shows what can be purchased with various levels of dollars donated. A request was made to change the language to be more generic so that the average community member will understand. It was also suggested to invite several program staff to attend the Remember the Dream event.

b. Finance Committee

For the month of March, 2011, The Resource Exchange had a gain of \$29,711 giving a year to date loss of \$11,970.

Staff were commended for their work on Target Case Management (TCM) units in March.

Early Intervention lost \$15,212, an improvement over prior periods. Executive Director Ervin provided information to the Board on Early Intervention Discretionary Income (third party income) trends. The graph also illustrates the level of growth in the number of children for Fiscal Year 2011 for the Early Intervention program (7% increase).

Discussion was then held on the pilot proposal that The Resource Exchange is discussing with the State of Colorado. We are requesting that TRE be funded in a block-type funding system for next fiscal year which would allow us to allocate funds in the program where needed while still delivering necessary services to children and their families.

The formal funding request to El Paso County will be sent this week to the attention of Commissioner Sallie Clark. Bill Cool, Board Director, volunteered to attend the follow-up meeting with the Commissioner if schedules permit.

Executive Director Ervin also reminded the group of the one-time payment from the State of Colorado to assist with program costs for this fiscal year.

#### **IV. EXECUTIVE DIRECTOR'S REPORT**

##### **a. Monthly Report**

*Fiscal 2012 Budget* – Executive Director Ervin updated the group on the ongoing budget hearings in preparation of the Fiscal 2012 Budget. This budget will be presented to the Board of Directors' Finance Committee at its June meeting and then will be presented for full Board review and approval at its June meeting.

*Board of Directors* – The group then discussed the need to present a slate of officers for the Board of Directors for next fiscal year for review and approval at the June meeting.

The group also discussed the need to reconvene the Nominating Committee to assist with the recruitment of new directors for the Board. Executive Director Ervin will send the list of classes to President Weiner for his review.

*The Arc Annual Dinner* – Executive Director Ervin referenced the group to the hand-out showing the advertisement which will run in the program for The Arc of the Pikes Peak Region's Annual Dinner and Awards on May 21, 2011.

Executive Director Ervin announced that Developmental Disabilities Health Center and several TRE staff will be honored at this event.

*Staffing* – Executive Director Ervin recognized Kristy Wilbanks for her contributions to the organization since 2007. Ms. Wilbanks and her family are relocating to Arizona.

#### **V. NEW BUSINESS**

None.

## VI. OLD BUSINESS

*CCB Designation* – Executive Director Ervin reported that our application for CCB Designation for 2012 has been submitted for review. This designation has been recommended with follow-up needed. We need to recruit one parent for our Local Interagency Coordinating Council; however, this will not prevent TRE's designation for Fiscal Year 2012.

## VII. SCHEDULE OF NEXT MEETING

The next regular Board of Director's meeting is scheduled for Wednesday, June 15, 2011 at 7:30 a.m.

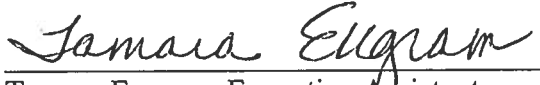
## VIII. ADJOURNMENT

The regular meeting was adjourned at 8:15 a.m.


SUBMITTED BY:

  
\_\_\_\_\_  
David Ervin, CEO/Executive Director

RECORDED AND TRANSCRIBED BY:

  
\_\_\_\_\_  
Tamara Engram, Executive Assistant

APPROVED AS TO FORMAT:

  
\_\_\_\_\_  
William Kurtz, Vice President/Secretary