



**BOARD OF DIRECTORS' MEETING MINUTES**  
**Wednesday, March 16, 2011**

**MEMBERS PRESENT:**

MURRAY WEINER, President  
TRACY NARVET, Treasurer/Asst. Secretary  
WILLIAM KURTZ, Vice President/Secretary  
WILLIAM COOL  
LAUREN JERVIK  
TOM KERWIN  
HARRY SALZMAN  
GERRY SUNDERLAND

**MEMBERS ABSENT:**

HEIDI BRANDON  
ISAAC DOWDELL  
JAY ENGELN  
TIMOTHY MASON  
GARY MORSE  
STEVE RODEMER  
JOHN TIGHE

**STAFF PRESENT:**

ROCHELLE BADRY, Intake Coordinator  
MARGARET BOATMAN, Community Coordinator  
ALISHA CAVANAUGH, Community Coordinator  
TIFFANY EDMONDS, FSSP Program Data Specialist  
TAMARA ENGRAM, Executive Assistant  
DAVID ERVIN, CEO/Executive Director  
DON GRAY, Facilities Coordinator  
TODD HANENBERG, Community Coordinator  
COLLEEN HEAD, Early Intervention Director  
LINDA HERTZ, Human Resources Director  
MARGARET KAPLA, Case Management Specialist  
PENNY PASQUA, Family Support Coordinator  
HEATHER PRICE, Chief Financial Officer

ASHLEE SACDALAN, Intake Intern  
LAURA THOMAS, Case Management Director  
MARSHA UNRUH, Navigational Coordinator  
JULIE VOLK, Intake Coordinator

**I. CALL MEETING TO ORDER**

Murray Weiner, President called the regular meeting to order at 7:35 a.m.

**II. APPROVAL OF MINUTES – February 16, 2011**

**A MOTION WAS MADE BY WILLIAM KURTZ, SECONDED BY BILL COOL TO APPROVE THE MEETING MINUTES OF FEBRUARY 16, 2011 AS PRESENTED. MOTION PASSED.**

**III. CONSENT ITEMS**

**A MOTION WAS MADE BY HARRY SALZMAN, SECONDED BY TRACY NARVET TO APPROVE THE CONSENT ITEM (EQUAL EMPLOYMENT OPPORTUNITY POLICY) AS PRESENTED. MOTION CARRIED.**

**IV. BOARD COMMITTEE REPORTS**

a. Development Committee

William Kurtz, Development Committee Chairman, reminded the group to read the book entitled Asking, especially Chapters 3, 7 and 17. Mr. Kurtz emphasized that each Board member needs to make a donation to The Resource Exchange no matter the size of the gift.

Building the Dream 2011 is scheduled for September 16, 2011 at The Broadmoor. The Development Committee hopes to host a gathering in May to re-energize past and future table ambassadors.

Mr. Kurtz reminded the group that we still need to raise approximately \$30,000 to meet our fundraising goal for this fiscal year. Please continue to work on prospects and contact Jennifer Malenky for any assistance.

The Sky Sox Promotion (Double Plays for DD) is in place. We are still working with a possible sponsor for this event.

b. Executive Committee

The Executive Committee did not meet.

c. Finance Committee

For the month of January, 2011, The Resource Exchange had a loss of \$67,209 giving a year to date loss of \$66,867.

The group discussed Targeted Case Management and reasons that Case Management and Early Intervention did not meet budget for December and January. Leadership of The Resource Exchange felt that February 2011 may not meet budget projections partially due to the recent crash of The Resource Exchange's network where significant data loss was incurred. Leadership will continue to monitor this closely.

V. EXECUTIVE DIRECTOR'S REPORT

a. Monthly Report

*Early Intervention* – Early Intervention continues to work with Early Intervention Colorado on possible remedies to the losses in the program. David Ervin, Executive Director, distributed a response to our funding request which offers approximately a \$71,000 payment in June 2011. Colleen Head, Director of Early Intervention, stated that a telephone conference with representatives from Early Intervention Colorado to review this response and clarify any inconsistencies with information is scheduled for March 16. Also, representatives from Early Intervention Colorado will visit The Resource Exchange on March 28, at which time we intend to better clarify our position.

Discussion was then held on whether Early Intervention Colorado is looking to remedy this issue in future years. It was the recommendation of Bill Cool, Board Director, to not waste an enormous amount of energy and time trying to remedy funding for this fiscal year but focus on a remedy for future years.

*Red Earth Developmental Services* – Executive Director Ervin provided background information on the development of Red Earth Developmental Services. Leadership of The Resource Exchange recommends that this corporation be dissolved.

**A MOTION WAS MADE BY HARRY SALZMAN, SECONDED BY BILL KURTZ TO APPROVE TO DISSOLVE RED EARLY DEVELOPMENTAL SERVICES INC. MOTION CARRIED.**

*Information Technology* – Executive Director Ervin and Tom Kerwin, Board Director, updated the group on the recent network crash. This was caused by human error. Amnet, Inc., IT provider, assures The Resource Exchange that work to recover data will be completed by March 18 and complete system operations will be back to normal by March 2011's end.

A concern was expressed regarding the toll that this network crash has had on staff at The Resource Exchange. Executive Director Ervin thanked the staff for their patience and persistence during this crisis.

*Conflict of Interest Issue* – Executive Director Ervin provided an update on Statewide activities to date.

**VI. NEW BUSINESS**

None.

**VII. OLD BUSINESS**

None.

**VIII. SCHEDULE OF NEXT MEETING**

The next regular Board of Director's meeting is scheduled for Wednesday, April 20, 2011 at 7:30 a.m.

**IX. ADJOURNMENT**

The regular meeting was adjourned at 8:25 a.m.

SUBMITTED BY:

  
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David Ervin, CEO/Executive Director

RECORDED AND TRANSCRIBED BY:

  
\_\_\_\_\_  
Tamara Engram, Executive Assistant

APPROVED AS TO FORMAT:

  
\_\_\_\_\_  
Tracy Narvet, Treasurer/Assistant Secretary